Langford Parish Hall Risk Assessment February 2026

Potential cause of risk	Risk Identified	Actions to take to mitigate the risk	Date completed & Notes
Steps up to hall entrance Slight incline A ridged ramp for disabled access	Slipping in wet or icy conditions	• Warning notices • Exterior lighting with motion • sensor Hand rail on steps and ramp	Put down salt in winter
Small step into porch and sill into hall	May not be noticed and users could trip	• Warning notice	
Five exposed radiators on walls	Users could burn themselves on radiators when heating is on	• No action to be taken	Risk considered low
Three Fire Extinguishers on walls	Users could set them off accidentally if they are tampered with	• No action to be taken	Risk considered low
Electrical equipment in the kitchen	Users could be burned if equipment is touched when it is in operation	• Warning notice	2 x urns 2 x kettles 1 x slow cooker 1 x microwave I x four ring cooker
Central Heating Boiler	Users could turn off the heating if the controls are adjusted without knowledge of proper use	• Warning notice	
First Aid Kits in kitchen	Users should prevent children from having access because of possible harmful contents	• Keep in a place out of reach of young children	
Dish Washer	Users may be scalded by hot water if the equipment is used without reading and applying the instructions	• Warning notice	

Langford Parish Hall Risk Assessment December 2023 (cont.)

Potential cause of risk	Risk Identified	Actions to take to mitigate the risk	Date completed & Notes
Cupboards in the hall	Contents could be harmful to unauthorised users if opened as they may contain toxic cleaning materials and other potentially harmful items	• Warning notice on unlocked • cupboards Ensure lockable cupboards are kept locked at al times when not in use	
Tables in store room stacked vertically	Injury to users if not handled correctly	• Warning notice on notice board	
Chairs are usually stacked five high in side area off the main hall	Injury to users if stacking or lifting a stack that is too heavy for them	• Warning notice on notice board	
The grounds around the hall	Users and the public could be injured on the uneven and overgrown ground	• The area of concern would be outside the fire exit doors. Notice on doors	
Oil tank in secure enclosure to the left of the hall	Inappropriate behaviour could cause damage to to tank, leakage and possible fire.	• Make the area secure and affix "Unauthorised Access Prohibited" notice	

Users' Risk Assessment for Activities at Langford Parish Hall

Potential cause of risk	Risk Identified	Actions to take to mitigate the risk	Date completed & Notes